



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

COMMITTEE OUTCOMES

Report of the Chief Fire Officer

Date: 16 December 2016

Purpose of Report:

To report to Members the business and actions of the Fire Authority committee meetings which took place in October and November 2016.

CONTACT OFFICER

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1. BACKGROUND

As part of the revised governance arrangements the Authority has delegated key responsibilities to specific committees of the Authority. As part of those delegated responsibilities, the chairs of committees and the management leads report to the Authority on the business and actions as agreed at Fire and Rescue Authority meeting on 1 June 2007.

2. REPORT

The minutes of the following meetings are attached at Appendix A for the information of all Fire Authority members:

Community Safety Committee	7 October 2016
Finance and Resources Committee	14 October 2016
Human Resources Committee	4 November 2016
Policy and Strategy Committee	11 November 2016

3. FINANCIAL IMPLICATIONS

All financial implications were considered as part of the original reports submitted to the committees.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All human resources and learning and development implications were considered as part of the original reports submitted to the committees.

5. EQUALITIES IMPLICATIONS

An equality impact assessment has not been undertaken because this report is not associated with a policy, function or service. Its purpose is to update the Fire Authority on the outcomes of committee business.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising directly from this report.

8. RISK MANAGEMENT IMPLICATIONS

The Service's performance in relation to matters addressed through the committee structure is scrutinised through a range of audit processes. The Service needs to continue to perform well in these areas as external scrutiny through Comprehensive Performance Assessment and auditors' judgement is key to future Service delivery.

9. RECOMMENDATIONS

That Members note the contents of this report.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None

John Buckley
CHIEF FIRE OFFICER



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

**NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY -
COMMUNITY SAFETY**

**MINUTES of the meeting held at Fire and Rescue Service Headquarters,
Bestwood Lodge, Arnold, Nottingham, NG5 8PD on 7 October 2016 from 10.00 -
11.00**

Membership

Present

Absent

Councillor Ken Rigby
Councillor Roger Jackson
Councillor Eunice Campbell (Chair)
Councillor Dave Liversidge
Councillor Patience Uloma Ifediora
Councillor Sybil Fielding

Colleagues, partners and others in attendance:

Councillor Brian Grocock
Wayne Bowcock - Deputy Chief Fire Officer, Nottinghamshire Fire and
Rescue Service
Bryn Coleman - Head of Prevention, Nottinghamshire Fire and Rescue
Service
Richard Copley - Station Manager, Nottinghamshire Fire and Rescue
Service
Rav Kalsi - Senior Governance Officer, Nottingham City Council

6 APOLOGIES FOR ABSENCE

None.

7 DECLARATIONS OF INTERESTS

None.

8 MINUTES

The minutes of the meeting held on 17 June 2016 were confirmed and signed by the
Chair.

9 FIRE FATALITIES UPDATE

Wayne Bowcock, Deputy Chief Fire Officer at Nottinghamshire and Fire and Rescue (NFRS), updated members on the fire fatalities which have occurred from April 2016 to date and the associated fire investigation and community safety activity carried out by NFRS.

The following points were highlighted:

- (a) Between April and October 2016 there have been five fatalities as a result of fire, which is equivalent to the number of all fire fatalities recorded in 2015. A number of cases are awaiting verdict from the Coroner therefore formal cause of death has not been verified by an inquest in all five cases.
- (b) NFRS are only required to report accidental fire fatalities to the Home Office. However, NFRS report all fire fatalities to the Committee to create a clearer picture of those at risk and to draw attention to all patterns related to the lifestyle or demographic factors;
- (c) Following a fire death, NFRS conduct a 'Fire Fatal Review' to consider the lessons learned to prevent similar, future fire deaths and to establish an 'action plan' that will clearly record ownership of any agreed priorities;
- (d) NFRS has established a demographic pattern of vulnerability from fatalities which have occurred in Nottinghamshire. Those most at risk from serious injury or death as a result of fire in their home are:
 - Male;
 - Middle aged, average age 64;
 - Single, divorced or widowed;
 - Living alone;
 - Suffer from mobility issues
 - Involve alcohol use or smoke.
- (e) Having established a demographic of those at risk, NFRS will use this to support its work around the Safe and Well agenda. Having identified those most at risk, NFRS can use this data to support other agencies with managing their demands, for example, NFRS will establish whether it can support the NHS with discharge assessments by assessing risk factors in the place patients are being discharged to. This will support the NHS in discharging patients in a timely manner whilst ensuring patient homes' are safe;
- (f) NFRS has access to extensive data sets as a guide to those who could be most vulnerable within Nottinghamshire and where they might be located, included databases such as 'Exeter Data', the City and County Adult Social Care data and NFRS's own Community Fire Risk Management Information System.

Richard Cropley, Station Manager at Nottinghamshire Fire and Rescue Service, delivered a presentation updating the Committee on the work that NFRS do after fire fatalities in Nottingham, highlighting the following information:

- (g) There have been previous cases where vulnerable individuals, known to NFRS and have all shown a degree of factors, such as experiencing mobility issues, mental health issues, alcohol use and are males who live alone. In fact, 68% of national fires involve the over 65s. This has given NFRS an opportunity to incorporate a multi-agency perspective into supporting vulnerable individuals;
- (h) The Safe and Well agenda within Nottinghamshire will focus on the following areas: environmental factors and what NFRS can immediately do to ensure properties are safe; people's health and the NFRS carrying out comprehensive home safety checks.

Following questions from the Committee, the following information was highlighted:

- (i) NFRS will continue to educate members of the public about fire safety in their own homes. In the past, NFRS had visited a number of homes to educate and encourage citizens to take responsibility around fire safety in their homes and if requested, will be available to conduct home safety checks;
- (j) If there are concerns around vulnerable neighbours who display high risk factors, for example hoarding items in their home, NFRS will try to educate and reassure citizens around how to incorporate safety measures in their homes, including the neighbours;
- (k) NFRS have a role to play in supporting isolated members of the community, who may be at risk or a vulnerable member of society. NFRS officers have a unique position in the community in that they are not burdened by some of the difficulties experienced by police officers or social workers and can refer vulnerable individuals to the appropriate agency.

The Committee were introduced to a video created by Hampshire Fire and Rescue Service on Safe and Well visits aimed at supporting the most vulnerable in the community. The Video established what a Safe and Well visit is, who conducts the visit and how members of the public could refer someone for a Safe and Well visit. NFRS will see how they can incorporate its message into their Safe and Well agenda.

RESOLVED to

- (1) note the contents of the report;**
- (2) support the continuing work and development of the targeting of vulnerability in conjunction with partners to benefit those vulnerable in our communities.**



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

**NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY -
FINANCE AND RESOURCES**

**MINUTES of the meeting held at Fire and Rescue Services HQ, Bestwood
Lodge, Arnold Nottingham NG5 8PD on 14 October 2016 from 9.59 - 10.42**

Membership

Present

Councillor Malcolm Wood (Chair)
Councillor John Allin
Councillor Chris Barnfather
Councillor John Clarke
Councillor Dave Liversidge
Councillor Gordon Wheeler

Absent

Colleagues, partners and others in attendance:

John Buckley	- Chief Fire Officer, Nottinghamshire Fire and Rescue (NFRS)
Councillor Brian Grocock	- Fire Authority Member, observing
Sue Maycock	- Head of Finance, NFRS
Craig Parkin	- Assistant Chief Fire Officer, NFRS
Ian Pritchard	- Head of Procurement and Resources, NFRS
Neil Timms	- Treasurer to the Authority
James Welbourn	- Governance Officer

10 APOLOGIES FOR ABSENCE

None.

11 DECLARATIONS OF INTERESTS

None.

12 MINUTES

There was an error in item 5 of the minutes from 24 June 2016 in the third paragraph. The final sentence should have read:

“An earmarked reserve has been created this year to support the Wholetime pay budget during this transition and to date £108,000 of this £350,000 reserve will be required to fund the overspend.”

The incorrect value was previously stated at £180,000 rather than £108,000.

Subject to this change being made in the recorded minutes, they were agreed as a correct record and signed by the Chair.

13 REVENUE AND CAPITAL MONITORING REPORT TO AUGUST 2016

Sue Maycock, Head of Finance at NFRS reported to Members on the financial performance of the Service in the year 2016/17 to the end of August 2016.

The following points were highlighted on the Revenue Budget:

- (a) by the end of August the numbers of NFRS employees is almost down to the established level of the Wholetime pay budget;
- (b) the Prince's Trust saving is not a net saving;
- (c) the fuel saving should be a permanent budget saving;
- (d) income from the Prince's Trust is not confirmed until some time after the teams have finished for that year. Central College won't release income until certification re course completion has been received. Income is therefore predicated on whether students complete the course;
- (e) the £121,000 overtime overspend relates mainly to the ridership, and is an estimate. However, NFRS know that once people retire appliances are going to have to be kept available using overtime;
- (f) the seven day notice continues for industrial action. However, there is no action expected because of national comments made by the Fire Brigade Union.

The Employment Tribunal is listed for the middle of next year – contingency arrangements for the fleet have been amended to pull on front line appliances.

Any changes in the pension scheme arising from the tribunal would fall to fire authorities on a national level;

The following points relate to the Capital Programme:

- (g) there is one final issue with the ground rent at Hucknall. Once this has been agreed, the deal with East Midlands Ambulance Service will go to the solicitors, and then onto the Finance and Resources Committee. There is a projected occupancy date of summer 2017 provided that building works can be completed quickly;
- (h) The contractors applied for and won an award in the regeneration category at the Forum of the Built Environment for the London Road Fire Station;
- (i) NFRS have now borrowed £3 million at a favourable rate.

Congratulations to all involved with the London Road Fire Station project was offered. The final project cost is expected to be around £4.7 million, significantly under the original projected £5.5 million.

Members noted the contents of the report.

14 PRUDENTIAL CODE MONITORING REPORT TO AUGUST 2016

Neil Timms, Treasurer to the Fire Authority informed Members of performance for the three month period to 31 August 2016.

The Fire Authority have now borrowed £3 million, and so are in full compliance with all financial indicators.

Members noted the content of the report.

15 REPORT ON FIRE SERVICE PROCUREMENT

Ian Pritchard, Head of Procurement and Resources provided an update to Members on the fire service procurement reforms under the Home Office.

In June 2016 the Home Office sent out a questionnaire requesting the prices paid by fire services across England for a list of twenty-five items (basket of goods). The basket of goods covered items from uniform, personal protective equipment (often referred to as 'fire kit'), operational equipment, services, vehicle parts and fire vehicles.

The example of helmets was cited – NFRS try and recondition helmets which are £85 rather than buying new. Only two or three replacement helmets are bought per year, which is less than other authorities who may buy cheaper, and buy in greater quantities.

The exercise was about getting services to work collaboratively on purchasing. The Home Office also laid a challenge to suppliers to not play services off against one another.

The new Procurement Hub is looking at some of the services being bought and seeing if there is any collaboration with services when buying in bulk. Kent Fire and Rescue are acting as coordinators with the Home Office on this issue.

Members noted the content of the report.

16 REPORT ON THE VEHICLE REPLACEMENT STRATEGY

Ian Pritchard, Head of Procurement and Resources presented the NFRS Vehicle Replacement Strategy. Plans are being drawn up for replacement vehicles to meet the strategy for 2020 and beyond.

Alternative energy sources for vehicles, along with the new Euro 6 diesel engines are being looked at as part of the strategy. Once the technology behind alternative energy sources moves forward and a government grant becomes available this is something that can be picked up very quickly.

Old equipment was being used at some stations when new equipment was available – this part of the business needs to be made more effective. In future, the engineering section will have one Head, and should be totally coordinated. A report on proposed changes to the establishment will be forthcoming through the HR Committee and full Authority.

RESOLVED to agree the Vehicle Replacement Strategy at Appendix A of the report.

17 CORPORATE RISK MANAGEMENT

Sue Maycock, Head of Finance at NFRS updated members on a review of the risk management policy and also provided an overview of the key strategic and corporate risks to which the Authority is exposed.

The following information was highlighted:

- (a) Craig Parkin, Assistant Chief Fire Officer at NFRS observed that road risk doesn't relate just to road accidents, but also includes the regular accidents that happen with fire engines. Action plan is still on-going, but issue won't be completely dealt with as it is a long term approach with staff;
- (b) SYSTEL, a French supplier to NFRS are subject to English law and so the agreement should be unaffected by the BREXIT vote.

RESOLVED to:

- (1) bring a paper on the implication of the falling Pound to a future Finance and Resources committee;**
- (2) note the content of the report.**

Public Document Pack



NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY

NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY - HUMAN RESOURCES

**MINUTES of the meeting held at Fire and Rescue Services HQ, Bestwood
Lodge, Arnold Nottingham NG5 8PD on 4 November 2016 from 10.01 - 11.12**

Membership

Present

Councillor Michael Payne (Chair)
Councillor Liaqat Ali
Councillor Eunice Campbell
Councillor Brian Grocock
Councillor Liz Yates
Councillor Jason Zadrozny (left after item
12)

Absent

Councillor Mike Pringle,
(Substituted by Councillor Brian
Grocock)

Colleagues, partners and others in attendance:

Wayne Bowcock	- Deputy Chief Fire Officer, Nottinghamshire Fire and Rescue Service (NFRS)
Tracy Crump	- Head of People and Organisational Development, NFRS
Matt Sismey	- Equality and Diversity Officer, NFRS
James Welbourn	- Governance Officer

8 APOLOGIES FOR ABSENCE

Councillor Mike Pringle (substituted by Councillor Brian Grocock).

9 DECLARATIONS OF INTERESTS

None.

10 MINUTES

The minutes of the meeting from 1 July 2016 were agreed by the Chair.

The Equalities report that was due to come to the November meeting will now be brought back in January.

11 REVIEW OF WORKFORCE PLAN

Wayne Bowcock, Deputy Chief Fire Officer at NFRS introduced a review of the Corporate Workforce Plan for 2015-17, and informed Members of the updated Plan for 2016-18.

The following points were highlighted:

- (a) the way in which specialist rescue functions are delivered has changed;
- (b) long-term medical conditions are largely musculoskeletal and mental health related;
- (c) the figure of 'the loss of up to 21 Firefighters due to retirement' is a worst case scenario figure. The figure will be significantly higher than the 8 from 2015/16;
- (d) there may not necessarily be a loss of 31 Crew and Watch Managers – this is a worst case scenario figure;
- (e) NFRS are looking at ways of retaining women once they are on recruitment courses. A successful Springboard programme has run on female supervisory and management roles in 2016;
- (f) the Adrian Thomas Review was released on 3 November which had implications for consideration by NFRS;
- (g) the Emergency First Responder pilot is being extended which will operate from 3 whole-time fire stations;
- (h) fitness regimes have been amended to reflect national changes. The normal retirement age has been changed to 60;
- (i) 2.3% of the workforce will need to be apprentices by 2018;

Following questions from Councillors, further information was provided:

- (j) sickness absence levels increased in 15/16; increased reporting of mental health issues towards the end of April 2016 factored into this. The first two quarters of 2016/17 have seen a quarter on quarter reduction in sickness absence;
- (k) with a potential reduction in staffing levels, NFRS may have to find different ways of delivering the same service;

- (l) one of the challenges in the Firefighter test is upper body strength, with particular reference to the longest and heaviest ladder. In day to day business, this ladder is used infrequently.

NFRS subscribe to the national Firefighter selection test, and have asked whether these upper body strength tests are still relevant. NFRS are allowed to deviate from these tests, but Firefighters that move between services may be disadvantaged.

RESOLVED to note the report.

12 HUMAN RESOURCES UPDATE

Tracy Crump, Head of People and Organisational Development, and Matt Sismey, Equality and Diversity Officer at NFRS updated Members on key Human Resources metrics for the period 1 July-30 September 2016, including Quarter One absence figures.

Tracy informed Members that there was a change to Appendix C, and circulated this in paper form at the meeting. It is also attached to the minutes pack for this meeting.

The following points were highlighted:

- (a) the dismissal referred to in 2.10 of the report is an ill-health retirement;
- (b) there is a pending employment tribunal case;
- (c) there are a high number of leavers due to retirement;
- (d) 16 Contingency Crew Operatives have been appointed. Contingency Crew Operatives are used as reserves and for business continuity e.g. pandemic illness and industrial relations disputes;
- (e) the reduction in members of staff with disabilities is to be reviewed due to its reduction against the total number of staff, although there is nothing to suggest there is any discrimination involved in these individuals leaving. Over the last 12 months there has been no whole-time recruitment, which would have an impact on these figures; there has however been some retained Firefighter recruitment.

Where there are retained stations, there are generally lower Black and Minority Ethnic (BME) populations, and more potential applicants are ruled out because of the need to live or work within 5 minutes of the station.

RESOLVED to endorse the report.

13 NOTTINGHAMSHIRE WELLBEING AT WORK: WORKPLACE HEALTH AWARD SCHEME

Tracy Crump, Head of People and Organisational Development at NFRS informed Members of NFRS's recent achievement of the Silver level of the Nottingham and

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Nottinghamshire Wellbeing at Work Award Scheme. There was also an overview of the support available to Service employees.

The Chair thanked the Occupational Health Team on behalf of the Human Resources Committee.

The following information was provided:

- (a) there is a Health Champion for healthy weight and diet within the Service who can help staff with the guidelines for healthy living.

RESOLVED to note the report and agree to receive future updates on the work undertaken by the Occupational Health team to promote employee wellbeing.

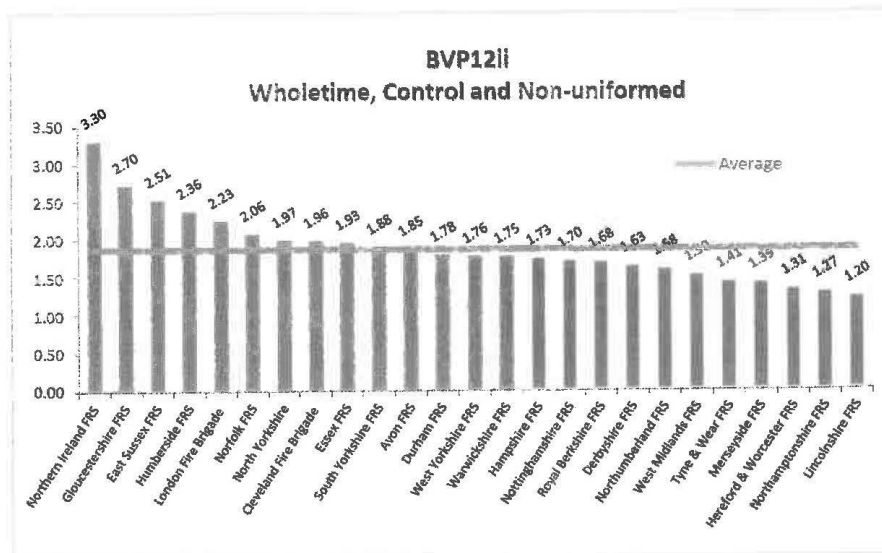
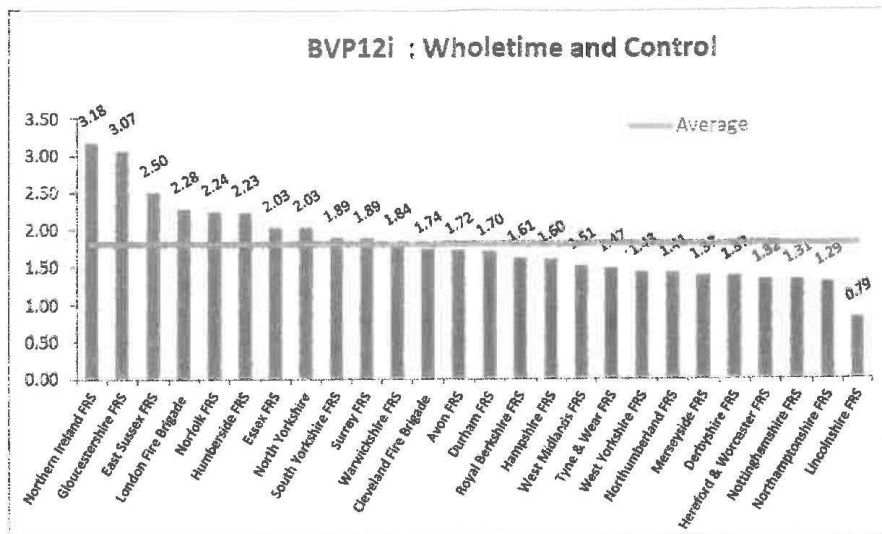
14 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining item in accordance with section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as defined in paragraphs 1 and 3 of Schedule 12 A to the Act.

15 EXEMPT MINUTES

The exempt minutes of the meeting on 1 July 2016 were agreed and signed as a correct record.

APPENDIX C





**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

**NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY -
POLICY & STRATEGY**

**MINUTES of the meeting held at Fire and Rescue Services HQ, Bestwood
Lodge, Arnold Nottingham NG5 8PD on 11 November 2016 from 10.03 - 11.41**

Membership

Present

Councillor Darrell Pulk (Chair)
Councillor Chris Barnfather
Councillor Sybil Fielding
Councillor Brian Grocock
Councillor Malcolm Wood

Absent

Councillor Gordon Wheeler

Colleagues, partners and others in attendance:

John Buckley	- Chief Fire Officer, Nottinghamshire Fire and Rescue Service (NFRS)
Sue Maycock	- Head of Finance, NFRS
Matt Sismey	- Equality and Diversity Officer, NFRS
Neil Timms	- Treasurer to the Authority
James Welbourn	- Governance Officer

9 APOLOGIES FOR ABSENCE

Councillor Gordon Wheeler

10 DECLARATIONS OF INTERESTS

Councillor Sybil Fielding declared an interest in recommendation 2 of item 13 as she is a trustee of the Mansfield Fire Museum. She did not take part in discussions on this recommendation and did not vote on it.

11 MINUTES

The minutes of the meeting on 8 July 2016 were agreed as a true record and signed by the Chair.

12 FIREFIGHTER PENSION SCHEME ANNUAL BENEFITS

John Buckley, Chief Fire Officer at NFRS informed Members of the delay in sending out annual benefits statements to Firefighter Pension Scheme members and of the work undertaken to report and to rectify this breach of the Pensions Act 2013.

The following information was highlighted:

- (a) the local Pension Board didn't want to send incomplete reports, so these went out at the end of October 2016;
- (b) NFRS approached the Pensions regulator to inform them that the statutory deadline would not be met. All employees were notified of this;
- (c) the regulator was written to; they will be taking no action over this breach. NFRS are working with their pensions administrator to make sure the Annual Benefits Statement will be in place for the end of August 2017;

Following questions from Members, further information was provided:

- (d) if a breach is expected next year, it will be reported back to the Policy and Strategy Committee;
- (e) the Chair wrote to the Chair of the National Pension Board to report the breach.

RESOLVED to note the contents of the report.

13 DISPOSAL OF 'END OF LIFE' FIRE APPLIANCES

John Buckley, Chief Fire Officer at NFRS introduced a report requesting that Members give consideration to the disposal of 4 'end of life' fire appliances.

Grant Smith (retired officer) from NFRS was present at the meeting and gave an outline of what impact donated appliances had had so far in Croatia. The intention is to do a similar trip in the springtime of 2017.

Members suggested writing a letter of thanks to officers involved with the trip to Croatia.

With regard to the 'end of life' appliances staying within the UK in museums and with preservation groups, Members were informed that this was about preserving the 'last of the type' with certain models. Press releases will be circulated on these points at the point of disposal.

RESOLVED to:

- (1) donate the 2 end of life Dennis Sabre vehicles to Ludbreg and Velica Bukovec in Croatia;**
- (2) sell for £1, under the overarching covenant mentioned in paragraph 2.15 of the report, an end of life Dennis Sabre Fire Appliance to the Mansfield Fire Museum;**
- (3) sell for £1, under the overarching covenant mentioned in paragraph 2.15 of the report, an end of life Dennis Sabre Fire Appliance to the East Midlands Branch of the Fire Service Preservation Group.**

14 ORGANISATIONAL HEALTH UPDATE

John Buckley, Chief Fire Officer at NFRS updated Members on organisational development and inclusion activities taking place within the organisation.

The 'Shaping Our Future' team is headed up by Keith Jones.

RESOLVED to:

- (1) circulate the Thomas Report to Members;**
- (2) endorse the contents of the report.**

15 EMERGENCY FIRST RESPONDER TRIAL

John Buckley, Chief Fire Officer informed Members of the trial collaboration with East Midlands Ambulance Service on the implementation of an Emergency First Responder Scheme at Carlton, Edwinstowe and Worksop Fire Stations.

The FBU nationally changed their stance at their national meeting, and changed their mandate to look at first responding at a local level. NFRS have joined in with the National Joint Council (NJC) pilot - not all fire services joined the pilot.

NFRS have just gone live on 1 November for a three-month pilot with three stations – Carlton, Worksop and Edwinstowe. There were 31 calls in the first week.

RESOLVED to note the contents of the report and agree to receive further reports at the conclusion of the trial period.

16 ADJOURNMENT

The meeting was adjourned at 1052 to observe the two minute remembrance silence. The meeting reconvened at 1109.

17 EMERGENCY SERVICES NETWORK UPDATE

John Buckley, Chief Fire Officer provided an update to Members on the progress of the Emergency Services Network (ESN) programme by NFRS.

The following information was provided:

- (a) Ian Taylor has been seconded to the Home Office and left in the past month;
- (b) Craig Parkin is the regional lead for the East Midlands. Jo Beresford, an officer from Lincolnshire has been appointed as the full-time Implementation Manager;
- (c) Motorola are the main suppliers to the project, but have not supplied a product to view as yet;
- (d) the project involves Motorola, the Home Office, the Department for Communities and Local Government (DCLG), and other assorted stakeholders.

RESOLVED to

- (1) expect a further report to a future Policy and Strategy Committee;**
- (2) consider the appropriate earmarked reserves in January at the Finance and Resources Committee.**

18 TRI-SERVICE CONTROL UPDATE

John Buckley, Chief Fire Officer at NFRS gave Members an update of the progress with the Tri-Service Control programme.

The following information was provided:

- (a) the performance of the product is not as quick or slick as it is expected to be. Any changes to the simplicity of the product being developed would have to be submitted back to Systel;
- (b) Dan Quinn has now picked up this project from Ian Taylor, who has been seconded out of the Service.

RESOLVED to:

- (1) note the content of the report and the progress made with the Tri-Service Control Programme;**
- (2) take a further report at the next Policy and Strategy Committee meeting in February.**